



# We're Online!

Upgrade your MEX Skills  
with Online Training



MEX offers a range of online courses that are **flexible & affordable!** Participants can join our virtual classrooms and work through MEX with the guidance of our experienced trainers.

## PRIVATE TRAINING *(up to 5 people)*

**2 DAY  
COURSE**

**\$2,950**

**1 DAY  
COURSE**

**\$1,980**

## PUBLIC TRAINING *(per person)*

**2 DAY  
COURSE**

**\$1,485**

**1 DAY  
COURSE**

**\$850**



## Introducing a new Training Course for the MEX Mobile App!

A course for the end users who primarily completes their day-to-day activities on the MEX Mobile App.

# Online Courses We Offer



### INTRODUCTION TO MEX 2 DAY COURSE

A great beginner or refresher course! You will learn to navigate through MEX, capture information and carry out essential maintenance functions.



### ADVANCED TRAINING 1 DAY COURSE

Explore, understand & build upon the features and modules of MEX that are not covered in the Introduction Course. Must have prior knowledge of MEX to attend this course.



### REPORT WRITING 1 DAY COURSE

Discover how to create and modify your own reports. This will allow you to manage critical data specific to your business and effectively monitor the state of your operation.



### STORES TRAINING 1 DAY COURSE

Work through all the features of the MEX inventory management module. You will specifically learn how to use; the Catalogue, Requisitions, Purchasing and much more.



### REGIONS TRAINING 4 HOUR COURSE

Run multiple sites in MEX autonomously. Learn how to administer Regions so that your team can perform all their day to day tasks independently.



### TRADESMAN TRAINING 4 HOUR COURSE

Perform the basic day-to-day tasks that would be required of a trades-level user. The course focuses on the Work Order process, allowing users to record their own work activity in MEX.

# What do you need?



## LOGIN DETAILS FOR THE ONLINE TRAINING PORTAL

Start by providing all your details so that we can organise all training resources and get you started on the right foot in the training portal.



## CHECK FOR RELIABLE INTERNET SPEED AND CONNECTION

First up we will run an internet speed test to check that you have a suitable connection to participate in the course and access resources.



## DETERMINE WHAT BROWSER + DEVICE YOU ARE USING

An automatic check of your browser and system specs is performed to ensure training resources can be accessed & used.



## RECOMMEND TO USE 2 MONITORS DURING TRAINING

For a better experience, we recommend using two monitors to maximise screen space, allowing you to view the manual & MEX.



## ACCESS TO A SUITABLE CAMERA AND MICROPHONE

To better connect with your MEX Trainer, a suitable webcam and microphone would come in handy so you can interact with them.



## POSTAL ADDRESS TO SEND HARD COPY OF THE MANUAL

Should you require a hard copy of the training manual, we are happy to post one out to you. Otherwise an online version is available.

# 2021 Training Calendar

## JULY

S	M	T	W	T	F	S
				1	2	3
4	5	AUS 6	AUS 7	AUS 8	9	10
11	12	13	14	15	16	17
18	19	AUS 20	AUS 21	AUS 22	23	24
25	26	NZ 27	NZ 28	NZ 29	30	31

## AUGUST

S	M	T	W	T	F	S
1	2	AUS 3	AUS 4	AUS 5	6	7
8	9	NZ 10	NZ 11	NZ 12	13	14
15	16	WA/AUS 17	WA/AUS 18	AUS 19	20	21
22	23	24	25	AUS 26	27	28
29	30	NZ 31				

## SEPTEMBER

S	M	T	W	T	F	S
			NZ 1	NZ 2	3	4
5	6	AUS 7	AUS 8	AUS 9	10	11
12	13	WA 14	WA 15	WA 16	17	18
19	20	NZ/AUS 21	NZ/AUS 22	NZ 23	24	25
26	27	AUS 28	AUS 29	AUS 30		

## OCTOBER

S	M	T	W	T	F	S
					1	2
3	4	NZ 5	NZ 6	NZ 7	8	9
10	11	WA 12	WA 13	AUS 14	15	16
17	18	AUS 19	AUS 20	AUS 21	22	23
24	25	NZ 26	NZ 27	NZ 28	29	30
31						

## NOVEMBER

S	M	T	W	T	F	S
1	2		AUS 3	AUS 4	5	6
7	8	AUS 9	AUS 10	AUS 11	12	13
14	15	WA 16	WA 17	WA 18	19	20
21	22	NZ 23	NZ 24	NZ 25	26	27
28	29	AUS 30				

## DECEMBER

S	M	T	W	T	F	S
				AUS 1	AUS 2	3
4	5	6	NZ 7	NZ 8	NZ 9	10
11	12	13	AUS 14	AUS 15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- Intro to MEX
- Advanced Training
- Report Writing
- Stores Training
- Mobile App

## Onsite Training & Consulting

Should travel restrictions allow, we can organise for private training and consulting to be performed at your site. Just contact our friendly training team to organise.



### COSTS

Prices vary depending upon location, number of days, course & trainee numbers required.



### LOCATION

Private Training is typically held at your work site however training can be held at the MEX Head Office.



### EQUIPMENT

Running a course privately will necessitate certain equipment and/or technical requirements.



### IN HOUSE FACILITIES

We have a COVID safe training classroom, ample seating and refreshments available for all attendees.

# Meet Our Trainers



**DARREN SMITH**

Over the last 9 years at MEX, Darren has worked with hundreds of customers across every industry implementing, training and consulting.



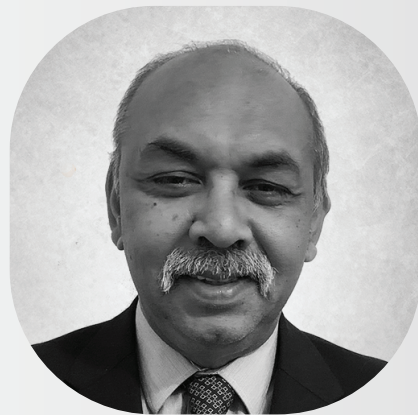
**JULIA NGATUERE**

Julia's vast experience in software consultation & implementation alongside her teaching career makes her a friendly and engaging trainer.



**LINDSAY WILSON**

Tradesman to Engineering, Lindsay brings his extensive field experience coupled with his IT experience with retail systems, ERP Supply chains and CMMS.



**ROB NICHOLAS**

Rob has over 30 years' experience working as a Principal Maintenance Advisor, Maintenance Manager, Maintenance Superintendent and Planner.